



21 September 2018

Dear Applicant

Thank you for expressing an interest in applying for the position of Principal at Meadowbank School.

Meadowbank School is a large Year 0 – Year 6 school based in Remuera, Auckland. We have a supportive community, are well resourced and our students come to school ready and eager to learn. A key physical feature of our school is a site split by a wonderful, ecological gully space which is used in science and environmental studies. The school has a longstanding environmental focus and we are very proud of our Beyond Green Gold EnviroSchool status. Like many other schools in the area, Meadowbank School has seen an increase in its roll in recent years and, as a result of this roll growth, a building project for four new teaching spaces, new administration block and new staff room is well underway. Further information about Meadowbank School is available on its website and in the school Charter.

The school has a strong reputation for the wide range of specialist and enrichment programmes that are on offer including specialist Garden to Table, Te Reo, Mandarin, PE, Music, Education Outside the Classroom, Robotics and Coding programmes. These specialist programmes are highly valued by the school community.

We are very fortunate to have an extremely dedicated and hardworking team of teachers and support staff. Teachers engage in a range of forums to discuss, clarify and evaluate their practice related to their individual professional inquiry to improve outcomes for students. Our teachers value working in an inclusive and supportive learning community where they share high expectations for student learning and wellbeing. Professional development is very important and is aligned to the school goals and future directions, with a particular focus this year on enhanced staff collaborative practices and increasing student collaboration in authentic and meaningful situations. This professional learning culture was highly regarded by ERO in its June 2018 report in which Meadowbank School was given a four to five year review.

Meadowbank School is well resourced and is currently in a sound financial position. The school manages its own OSCAR approved out of school care programme (Club Meadowbank) which is based in the school hall and provides before school, after school and holiday programmes for up to 120 students. As well as providing a service to the community, this also provides an additional revenue source for the school and a key enabling element for our specialist and enrichment programmes.

Our current Principal, Peter Ayson, is happy to show applicants around the school. Please contact Peter directly (phone (09) 520 3739 or email payson@meadowbank.school.nz) if you would like to arrange a time to visit.

All applicants will be notified as to their progress on or about 2 November. Representatives from the Board of Trustees would like to visit schools of applicants who have been selected for interviews in the week of 5-9 November. Interviews will then be held at Meadowbank School on 10 November, with the final decision being made shortly thereafter.

We welcome your application and look forward to supporting the successful applicant in the journey ahead.

Yours sincerely

A handwritten signature in black ink, appearing to read 'A Thorburn', with a stylized, cursive script.

Anna Thorburn
Chair
Board of Trustees
Meadowbank School